

# **RICHARD MCKENNA CHARTER SCHOOLS**

## **K-8 CAMPUS**

1305 E 8<sup>th</sup> N, Mountain Home ID 83647  
Office: 208-580-2347 Fax: 208-580-2450  
Email: [montessori@rmckenna.org](mailto:montessori@rmckenna.org)

Richard McKenna Montessori Charter School is excited to welcome our students back for the fall of 2020. In light of Covid-19 health concerns we are taking many precautions to provide the best and safest learning environment we can to our students and staff. The following document outlines our plan and expectations for fall of 2020. We are assuming we will be beginning the school year in Category 2. **Please understand that this is a working document and is subject to change at any time.** If your child will not be returning to school on-site in the fall, please contact our office at 208-580-2347 to withdraw from our program. We will not be offering an online/distance learning option unless we are operating under Category 3. Be advised that if you withdraw from our program for the 2020-2021 school year, your child may re-enter our lottery in March for the 2021-2022 school year, a seat is not guaranteed. We hope to see all our students and families return!

### **Richard McKenna Montessori School District Reopening Categories**

<b>Category 1: Low Community Spread</b>	<b>Category 2: Minimal to Moderate Community Transmission</b>	<b>Category 3: Extensive Community Spread</b>
<ul style="list-style-type: none"><li>• School Building Open</li><li>• Full day on-site class schedule (8:00 -2:40)</li></ul>	<ul style="list-style-type: none"><li>• School building open</li><li>• Split day schedule (3 hour on-site session, homework daily) * AM (8:00 -11:00) PM (12:15 – 3:15)</li></ul> <p>*students will be assigned to session by school staff, we will not be accepting requests.</p>	<ul style="list-style-type: none"><li>• School building closed</li><li>• Distance learning</li><li>• Devices will be distributed</li><li>• Wi-Fi available in school parking lot</li></ul>

#### **Category 2: School Level Practices**

During Category 2 the school will follow the following procedures:

- Building will be sanitized before and after each session.
- Staff and students will complete health screening before entering the building each day.
- Staff and students will wear a mask during health screening, mask is encouraged after entrance to the building is permitted.
- If staff or students leave a classroom for any reason, hand washing or sanitizing will be required before entry into any classroom or office space
- Social distancing between staff and students will be encouraged
- No shared school supplies (Montessori manipulatives may be shared, but disinfected between each use)
- Students will use shared bathroom facilities one at a time and bathrooms will be sanitized at the end of each class session

- Students may bring a personal snack; the school will not provide snacks or snack calendars.

### Category 2: Health Screening

Before entry into school building, staff and students must pass a daily health screening. **If you have a positive COVID-19 result in your household, please notify the school immediately!**

- Responsible party must wait in appropriate drop-off lane and student must stay in vehicle for health screening (for more detailed arrival instructions, see full Handbook)
- Masks must be worn during screening
- Temperature will be taken with a no touch thermometer and must be 99.9 degrees Fahrenheit or below
- Students and staff must be able to answer “no” to all Health Screening Form questions (see below).
- If students or staff answer “yes” to any of the Health Screening questions they will not be permitted entry into the school building and must remain home **for at least 72 hours** after symptoms end.
- Responsible party may leave once a student is cleared for entry into class.

Health Screening Form questions:

1. Do you or anyone in your household have a fever?
2. Do you or anyone in your household have a cough?
3. Do you or anyone in your household have a sore throat?
4. Do you or anyone in your household have shortness of breath?
5. Do you or anyone in your household have loss of taste or smell?
6. Do you or anyone in your household have nasal congestion or a runny nose?
7. Do you or anyone in your household have diarrhea or nausea?
8. Have you or anyone in your household knowingly been exposed to a person that tested positive for COVID-19 in the last 14 days?

### Category 2: Cleaning and Disinfecting

Maintaining a clean and safe learning environment is our highest priority. We will be following sanitation plan:

Cleaning throughout the day:

- Check and refill no-touch soap dispensers
- Check and refill no touch paper towel dispenser
- Wipe down door handles and faucets with disinfectant

Cleaning in classrooms:

- Empty trash after each session
- Disinfect sinks, countertops, desks, hard surfaces after each session
- Wipe down manipulatives after each use
- Sweep, vacuum, and mop floors at the end of the day (3:15)

Cleaning in hallways

- Wipe down cubbies between sessions

- Vacuum at the end of the day (3:15)

#### Cleaning restrooms

- Clean toilets and urinals between sessions
- Clean and disinfect sinks, stall doors, and countertops with approved disinfectant between session
- Empty trash between sessions
- Sweep and mop at the end of the day
- Clean mirrors at the end of the day

### Category 2: School Closure

There may be times when our school buildings will close. Please check Compass and the school Facebook page daily to receive updates about closures during category 2 operations. Outlined below is a plan for when and how we will proceed during these brief school closures. Note, if we are operating in category 3, this will be an extended school closure and distance learning will begin.

#### A. 1 or more confirmed cases in students or staff:

- School will contact public health
- Notify parents and staff (privacy of students and staff will be protected)
- Contact trace exposure and mandate quarantine for 14 days
- May close class or school for up to 14 days from date of exposure
- Deep cleaning of classroom and school building

**If class or school is closed for Covid-19 exposure, distance learning will be provided.**

#### B. 25% or more of campus population is absent due to illness

- Notify parents and staff
- May close school for 2-5 days
- Deep cleaning of classrooms and school building

**If school is closed for illness, distance learning may not be provided to students.**

### Category 2: Return to School

We understand that not every illness or symptom is as a result of Covid-19. However, it is IMPERATIVE you keep your student home if they are showing any symptoms of illness. For example: sore throat or runny nose due to possible allergies. We must treat all symptoms as a potential risk to students and staff.

Staff and students may return to school when:

- Fever free for 72 hours without medication and
- 72 hours after any symptoms of illness have ended

As students may be absent for extended periods due to season illness, it is encouraged that parents please be in contact with their child's teacher to collect any work or assignments that could be completed at home.