

# Richard McKenna Virtual High School

## Online Natural Science Teacher

Our teachers are responsible for creating interactive and engaging lessons that ensure student mastery of common core state standards.

Teachers are responsible for ensuring that students achieve mastery of learning objectives. They provide guidance, instruction and support, manage the learning process and focus on students' individual needs. Teachers monitor student progress through interactive lessons and daily assessments and they actively work with students and parents to advance each student's learning.

### Essential Duties and Responsibilities:

- Teach and monitor students Monday through Friday from 8:00 a.m. to 3:30 p.m.
- Knowledgeable of content state standards and Next Generation Science Standards.
- Collect, review, and provide feedback on student work samples.
- Prepare students for state standardized tests.
- Travel to proctor site-based testing throughout Idaho as requested.
- Participate in professional development opportunities. Remain current with educational trends and effectively implement new strategies.
- Conduct regular conferences with parents/students to assess each student's progress.
- Document all communications and discipline issues in the student log of Acquire.
- Analyze data to identify student academic strengths and weaknesses. Proactively track student progress and school attendance.
- Demonstrate knowledge of online technologies.
- Respond within 24 hours to student, parent and staff inquiries via phone, email and/or text.
- Participate in all professional learning meetings
- Alert administrators of any concerns about student progress and all discipline issues.
- Follow all district policies related to this position.
- Other duties as assigned.

### Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. All licensed staff must meet job qualifications as outline by Richard McKenna Charter Schools.

### Education/Experience:

- Bachelor's degree and professional experience
- Technology skills preferred

### Certificates and Licenses:

- Must possess an Idaho teaching license in Natural Science for grades 9-12

Computer Skills:

To perform this job successfully, an individual should have knowledge of Google Apps with a basic knowledge of HTML. Ability to learn quickly and implement multiple software programs into course work.

Please provide the following for consideration in the posted position.

1. Application for Employment found at <https://www.applitrack.com/rmckenna/onlineapp/default.aspx?AppliTrackJobID=190>
2. Letter of Application/Interest
3. Authorization for Release of Information on Past Employment with School Employers Idaho Code 33-1210
4. Resume
5. Copies of Transcripts
6. Placement File or Three Letters of Recommendation
7. Copy of Current Teaching Certificate

Direct any question to Dennis Wilson, Superintendent. Contact by phone (208) 580-2449 or email: [dwilson@rmckenna.org](mailto:dwilson@rmckenna.org)