

Richard McKenna Charter School District #453

BOARD MINUTES

Board of Directors Meeting

Date: Tuesday, October 19, 2021

Place: Richard McKenna High School Conference Room

Time: 12:00 PM

I. **WELCOME and CALL to ORDER**

- A. Meg Warren, Board Chair called the meeting to order and led the Pledge of Allegiance

Those in attendance: Meg Warren, Kyle Davis, Doug Mayne, Dennis Wilson, Chantel Durrence .

Not in attendance: Crystal Rodgers, Alisa Urquidi

Quorum is established by *Chantel Durrence- Clerk*

II. **APPROVE AGENDA**

A motion was made and seconded to approve the agenda. All members voted in favor of the motion.

III. **PUBLIC COMMENTS**

There were no public comments

IV. **CONSENT AGENDA**

1. Accept Minutes for Board meetings for June 15, 2021 and August 5, 2021

Minutes were reviewed for referenced meetings. A motion was made and seconded to approve the board minutes from June 15, 2021 and August 5, 2021. All members voted in favor of the motion.

2. Approve Financial Report

The financial report was reviewed and discussed for the first quarter of the school year. A motion was made and seconded to approve the financial report. There were no issues with the audit and the report is the true and accurate accounting of the financial condition of our schools. A motion was made and seconded to accept the audit report as presented. All members voted in favor of the motion. The Audit report for Fiscal Year 2020-21 was approved.

V. **PRESENTATION/ACTION: 2020-21 Audit via Zoom**

- A. Approve 2020-21 Audit as presented

Tim Hoyt presented the Audit report for the 2020-21 fiscal year. There were no issues with the audit and the report is the true and accurate accounting of the financial condition of our schools. A motion was made and seconded to accept the audit report as presented. All members voted in favor of the motion. The Audit report for Fiscal Year 2020-21 was approved.

VI. **ACTION ITEMS:**

- A. Approve revisions to Policy 5325

This policy is the Social Media policy. It was sent off to the Idaho School Board's policy committee for review. They clarified some issues and suggested some revisions. A motion was made and seconded to accept the revisions to the policy. All members voted in favor of the revisions to Policy 5325

The mission of Richard McKenna Charter Schools is to provide a non-traditional educational environment for our students by emphasizing: 1) project-based learning, 2) personal responsibility, and 3) outstanding citizenship.

- B. Approve Administrative Position for 2021-2022 school year
Mr. Wilson proposed that we consider adding a position for a K-8 Principal for the Elementary Campus. The position will pay low \$60,000 per year. Any applications will need to be brought to the Board for approval. The position will be posted in January. A motion was made and seconded to move forward with the search for a Principal for the K-8 Campus.
- C. Approve covering sick leave for individuals absent due to COVID
The Board discussed the options for the COVID. The expectation is that if someone can continue to work from home, they are expected to. The Board determined that we would continue with the COVID Policy as we have in place. Employees will be required to use their accrued sick leave and if they do not have sick leave, it will be a day without pay. The action died for lack of motion.

VII. **DISCUSSION/ACTION**

- A. Construction/Playground Update
The building is nearing completion. The completion will be the end of October or the first part of November. The playground is nearing completion. The wood chips arrived today so that will help in the completion.
- B. Charter Recertification Update
The Commission did a site visit. They responded that there were no issues. The Commission will send us a report, then we will need to respond by December 15th.
- C. Lottery
It is proposed that we open the lottery for the 2022-23 School on January 3, 2022 and it will close on February 25, 2022 with the drawing on March 3, 2022. A motion was made and seconded to approve the lottery on the specified dates. All members voted in favor of the motion.

One of the Jr. High teachers will be leaving in December for medical reasons. We will be looking to replace her with a long term sub, but hopefully someone that has education experience. No action is required.

VIII. **ADJOURN**

The motion was made and seconded to adjourn. All members voted in favor of the motion. The meeting adjourned

The next regular board meeting will be held on January 18, 2022 in the High School Conference Room at noon.

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